Agency Report of: **Ceremonial Role Events and Ticket/Pass Distributions** A Public Document 1. Agency Name Date Stamp California Form City of San Jose For Official Use Only Division, Department, or Region (If Applicable) Department of Parks, Recreation & Neigborhood Services, Happy Hollow Designated Agency Contact (Name, Title) Mario Day- Acting Amusement Park Supervisor Amendment (Must provide explanation in Part 3.) Area Code/Phone Number E-mail Date of Original Filing: 408-794-6446 Mario.Day@sanjoseca.gov (Month, Day, Year) 2. Function or Event Information 220.00 Does the agency have a ticket policy? Face Value of Each Ticket/Pass \$ \_ Yes 🛛 No 🗆 Event Description Recognition of Supervisory Team Date(s) 01 / 24 Provide Title/Explanation If no: San Jose Arena Authority Ticket(s)/Pass(es) provided by agency? Yes No X If yes: Wang, Shelly Was ticket distribution made at the behest No X Yes □ of agency official? Official's Name (Last, First) 3. Recipients • Use Section A to Identify the agency's department or unit. • Use Section B to identify an individual. • Use Section C to Identify an outside organization. **Number of** Name of Agency, Department or Unit Describe the public purpose made pursuant to the agency's policy Ticket(s)/ Pass(es) City of San Jose, PRNS, Happy Hollow Recognition for supervisory team at Happy Hollow Park & Zoo 24 Park & Zoo Number of Name of Individual В. Ticket(s)/ Identify one of the following: Pass(es) Ceremonial Role Other  $\square$ Income if checking "Ceremonial Role" or "Other" describe below: Ceremonial Role Other \_\_\_ Income If checking "Ceremonial Role" or "Other" describe below: Number of Name of Outside Organization Ticket(s)/ Describe the public purpose made pursuant to the agency's policy (include address and description) Pass(es) Verification I have read and understand FPPC Regulations 18944.1 and 18942. I have verified that the distribution set forth above, is in accordance with the requirements.

Comment:

FPPC Form 802 (4/12) FPPC Toll-Free Helpline: 866/ASK-FPPC (866/275-7772)



## Memorandum

TO: Norberto Dueñas, City Manager

FROM: Angel Rios, Jr.

SUBJECT: REQUEST FOR USE OF THE

**DATE:** 12-07-15

**CITY BOX** 

Approved \( \)

Date

12/16/15

The Parks, Recreation and Neighborhoods Services Department is requesting the use of the City Box at SAP Center for an upcoming NHL Sharks game in recognition of the supervisory team at Happy Hollow Park & Zoo.

The team of HHPZ supervisors has earned a celebratory event for their hard work and to also reenergize them for continued success in staff and program supervision. The Happy Hollow Supervisory Team consists of program leads and managers who collectively oversee the quality operations of Happy Hollow, achieving \$7.4 million in revenue last fiscal year and attracting over 462,000 visitors last year, an all time high for Happy Hollow. They have worked very long hours with limited resources to provide the best possible guest experience, high quality animal exhibitory, which led to a record attendance and revenue earning year. Their dedication to the line staff is demonstrated in their development of an All-Staff Training and Team Kick Off meeting held at the beginning of the our summer season, creation of a part time staff mentoring program, and a staff appreciation party at the end of the summer for our approximately 200 full time and part-time staff.

In keeping the City's RECOGNIZE! Initiative, I am pleased to nominate 20 members of the 2015 supervisory staff at Happy Hollow Park & Zoo for the use of the City Box at SAP center. Thank you for your consideration of this request.

Date: Yet to be determined

Responsible party: Per the Ticket Distribution Policy the responsible party will be Kiersten McCormick, Assistant General Manager, who will also be in attendance at the game. She can be reached at (408) 794-6406 or via email at <a href="mailto:Kiersten.McCormick@sanjoseca.gov">Kiersten.McCormick@sanjoseca.gov</a>.

ANGEL RIOS, JR., Director

Department of Parks, Recreation &

Neighborhood Services

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For questions, please contact Gina Aning, General Manager at (408) 794-6519.